

QUALITY CONTROL COUNCIL

**NON-DESTRUCTIVE EVALUATION
JOINT TRAINING FUND TRUST**



George McLachlan, Chairman
Phillip Martin, Secretary
Tracy Buck, Administrator



OF THE UNITED STATES

**NON-DESTRUCTIVE TESTING
COMMUNICATIONS AND
PRODUCTIVITY FUND**

February 3, 2017

File: 38-17

TO ALL MEMBERS OF THE QCCUS

Dear Brothers and Sisters:

Please be advised that the trustees of the Non-Destructive Evaluation Joint Training Trust Fund met on December 14, 2016. At this meeting, the trustees voted and approved to increase the maximum reimbursement amount from \$600 to \$800 for each course, test, re-test, re-certification, or renewal. Please refer to the enclosed Tuition Support Policy, approved and effective February 1, 2017.

Please note, in the event of a failed course, test, etc., an updated Pre-Approval Application should be submitted prior to the re-test date. In lieu of submitting an updated Pre-Approval Application for the re-test, the applicant is responsible for advising the Tuition Support Committee of the date of the re-test, via email or fax, prior to the re-test.

If you have any questions, or if I can be of any other assistance, please do not hesitate to contact me. With best wishes, I am

Fraternally yours,

A handwritten signature in blue ink that reads "Tracy Buck".

Tracy Buck
Administrator

enclosure

cc: P. Martin, President, QCCUS & Secretary of Trustees
M. Vandiver, Secretary, QCCUS & Trustee
G. McLachlan, Chairman of Trustees
M. Buss, QCCUS Representative & Alternate Trustee
E. Forkin, III, Executive Director
M. Lange, Trustee
T. Eixenberger, Alternate Trustee
M. McLachlan-Ladd, Alternate Trustee
J. McClitis, General Counsel
QCCUS Signatory Contractors

TUITION SUPPORT POLICY

Effective February 1, 2017

Pursuant to the Agreement and Declaration of Trust of the Non-Destructive Evaluation Joint Training Fund, including but not limited to, Article VII(c), and to further the purpose of said Trust as set forth in Article III of said Trust, the Board of Trustees hereby adopts the following policy to determine, establish, implement, maintain, and administer training opportunities and programs for employees in the field of non-destructive testing.

Pursuant to said Trust, including but not limited to, Article VII(c), the Board of Trustees shall from time to time delegate authority to (an) individual(s) to administer said policy subject to the oversight, approval and guidance of said Trustees.

1. No applicant will be reimbursed for training, testing, re-testing, or required certification renewal/re-certification which has not been **PRE-APPROVED** by the Trustees or their designee.
2. The Pre-Approval Application must be completed, submitted, and approved prior to any course, test, re-test or required certification renewal/re-certification to be considered for reimbursement. In the event of a re-test, an updated Pre-Approval Application should be submitted prior to the re-test date. In lieu of submitting an updated Pre-Approval Application for the re-test, the applicant is responsible for advising the Tuition Support Committee of the date of the re-test, via email or fax, prior to the re-test.
3. To be eligible for reimbursement, an applicant must be actively employed by a signatory employer in a position covered by an applicable QCCUS collective bargaining agreement and must have ninety (90) days cumulative active employment with one or more signatory employer(s), in a position covered by a QCCUS collective bargaining agreement.
4. Applicants will be eligible for a maximum of \$800.00 in tuition reimbursement for each successfully completed course and each successfully completed test or successfully completed re-test.
5. Applicants will be eligible for a maximum of \$800.00 in tuition reimbursement for each successfully completed required certification renewal/re-certification that does not include a course or test. A certification renewal or re-certification is required if the certification will lapse or expire without the renewal or re-certification.
6. To be eligible for reimbursement, the course, test, re-test, or required certification renewal/re-certification must be related to positions covered under the applicable QCCUS collective bargaining agreement.
7. There shall be no reimbursement for travel expenses.
8. Successful completion of a course, test or re-test, must be demonstrated by a passing grade in the course, test or re-test, or a statement of satisfactory completion of the course, test or re-test by the instructor of the course or administrator of the test. Successful completion of a required certification renewal/re-certification must be demonstrated by proof of the certification renewal or the re-certification.

Revised February, 2017

9. The training or testing group administering the course, test or re-test, required certification renewal/re-certification must comply, at a minimum, with ASNT or similar standard, such as API, AWS, NACE, or QCCUS Written Practices, in order for an applicant to receive reimbursement.
10. If an applicant drops a course, or test or re-test, due to an accident on the job with a signatory employer, or unforeseen work conflict with the applicant's work schedule with a signatory employer, the Trustees or their designee may, at their or its sole discretion, reimburse said applicant.
11. No applicant shall receive reimbursement for tuition from this Fund if the applicant has, or will, receive any other form of payment or credit for said tuition, unless said amount of tuition exceeds said payment or credit, and only up to the excess or \$800.00, whichever is lesser.
12. The applicant must show satisfactory evidence of payment and successful completion of the course, test or re-test, or required certification renewal/re-certification within the sole discretion of the Trustees or their designee.
13. The applicant is responsible for insuring that the QCCUS Joint Training Fund Pre-Approval Application and all supporting documents are received by the QCCUS Joint Training Fund Tuition Support Committee.
14. Checks will only be made payable to the approved applicant.
15. This policy supersedes all previous guidelines.

A copy of this policy may be obtained by writing or calling the QCCUS Joint Training Fund Tuition Support Committee, 753 State Avenue, Suite 570, Kansas City, Kansas 66101, 913/371-2640 ext. 164 (phone), and 913/281-8104 (fax), tracy.buck@boilermakers.org.

**QCCUS JOINT TRAINING FUND
PRE-APPROVAL APPLICATION FOR TUITION SUPPORT**

Name _____ Phone No. _____

Email _____

Address _____

City/State _____ Zip _____

Classification _____

Have you been employed by a QCCUS signatory employer for ninety (90) days or more? _____

If yes, please provide the participating employer name and dates of employment:

Name of participating employer _____ From _____ To _____

Name of participating employer _____ From _____ To _____

Training Provider _____

*Please indicate below under "Start Date" if this is an online course, test, etc.

Course/Test/Re-Test/Re-Certification/Renewal

<u>Title</u>	<u>Course No.</u>	<u>Units</u>	<u>Start Date*</u>	<u>Cost</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PROJECTED TOTAL COST: \$ _____

Applicant's Signature _____
Date

- The applicant is responsible for ensuring that the application and all supporting documents are received by the QCCUS Joint Training Fund Tuition Support Committee office.
- The maximum reimbursement amount approved by the Board of Trustees, per course, test, re-test, or required certification renewal/re-certification is \$800.
- Travel costs are not reimbursable.
- Pre-approval required.
- Return application to QCCUS Joint Tuition Support Committee, 753 State Avenue, Suite 570, Kansas City, KS 66101 – 913/281-8104 fax – tracy.buck@boilermakers.org

TUITION SUPPORT COMMITTEE ACTION:

Request Approved _____ Request Denied _____

Total Amount Approved \$ _____

APPROVED: _____ DATE: _____